

**Dissertation Defense Form**

 Date/Month/Year

Dear Dissertation Advisor’s name

I have completed my dissertation following your suggestions and I am now ready to defend

it. I hereby request your approval and that you advise the Ph.D. program accordingly.

 Yours Sincerely,

 …….…………………………

 (Student’s name)

Yours Sincerely

Dear Ph.D. Program Director,

Thammasat Business School

Subject: Dissertation Defense and Committee Members

After reviewing the Dissertation titled “ ” of Mr./Mrs./Ms. (Student’s name) , I am now certain that she is ready to defend his/her dissertation. Therefore, I would like to propose that the dissertation committee members for the upcoming defense would be as follows;

|  |  |  |
| --- | --- | --- |
| 1) | ………………………………………… | Dissertation Advisor  |
| 2) | ………………………………………… | Chairman |
| 3) | ………………………………………… | Committee member |
| 4) | ………………………………………… | Committee member |
| 5) | ………………………………………… | Committee member |

For external committee member(s), who is not a full-time lecturer at a university,
I enclose herewith the information and evidence of his/her/their academic research papers.

Please approve and arrange the dissertation defense for my advisee.

 Sincerely Yours,

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 Dissertation Advisor